

APPLICATION FOR EMPLOYMENT

Date: _____

Name: _____
Last
First
Middle

Present Address: _____
Number
Street
City, State, Zip

Day Phone: (____) _____ Social Security Number: _____ - _____ - _____

Alternate Phone: (____) _____ Home Phone: (____) _____

For which position are applying? _____ Date you are available for employment _____

What is the minimum amount of money you expect to make? \$ _____ /hour \$ _____ /week

Full Time at least 35 hours/ week? Part Time _____

Do you presently have a job that you intend to keep? Yes/ No

Can you perform the essential functions of the job for which you have applied? Yes/ No

List any experiences, including military experience, which demonstrates your ability to perform the job for which you have applied. _____

In the table below, please indicate the days you CAN work. List the earliest and latest times you CAN work. Please account for travel time to and from other obligations (e.g., sports, classes, meetings, etc.).

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Earliest Time In							
Earliest Time Out							

Do you have a reliable means of transportation to and from work for the days and times you are available? Yes/ No
 Are you available to work holidays and weekends? Yes/ No

Education

	Name/ Location of school	Dates Attended	Last Year Completed	Major/Specialty	Degree Received
High School		(Please Leave Blank)	Grades 9 10 11 12	(Please Leave Blank)	
College/ Other					

List two references who are not relatives or employers.

Name	Phone Number	Number of Years Known	Relationship

Where Have You Been Working? - List Most Recent Job First

From	Employer's Name/ Address/ Telephone	Start Pay	Job Title
To		Last Pay	Reason For Leaving

Describe the work you did

From	Employer's Name/ Address/Telephone	Start Pay	Job Title
To		Last Pay	Reason For Leaving

Describe the work you did

Legal Portion

Are you at least 18 years old? Yes / No
(If not, your hire is subject to proof that you are of the minimum legal age to work.)

If you will be serving alcohol, are you at least 21 years old? Yes / No

If hired, can you verify that you have the legal right to work in the United States? Yes / No

Have you ever been convicted of a felony? Yes / No
(Note: Conviction will not necessarily disqualify applicant. We will consider all circumstances.)

If so, please explain _____

Do you have any physical or mental conditions that would limit your ability to do the jobs you are applying for, with or without accommodation? Yes / No

Do you have any relatives/ close friends that work for the company? Yes / No

If yes, who? _____

Have you ever worked for the company before? Yes / No

If yes, When/ Where _____

I certify that the information provided here in is true and correct to the best of my knowledge. I understand that, if employed, falsified statements on the Application of Employment form will be considered grounds for termination.

In exchange for the consideration of my job application by _____ (herein after called "the Company"), I agree that:

I authorize the Company to thoroughly investigate my work experience and any other matters related to my suitability for employment. I further authorize my further employers to disclose to the Company any and all information they may have concerning my pervious employment. In addition, I hearby release the Company, my former employers, and all other persons from any and all claims, demands or liabilities arising out of or in any way related to, such disclosure.

I acknowledge that, if employed, both the Company and I have the right to terminate the employment relationship at any time with or without cause or advance notice. This employment-at-will relationship will remain in effect throughout my employment with the company and may not be modified by any oral or implied agreement.

Applicant Signature	Date
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